SPORTS PROGRAMS
GRADUATE ASSISTANT

Position
The Graduate Assistant for Sports Programs will assist the Sports Programs Director(s) in the overall organization and administration of a comprehensive Intramural Sports and Club Sports program. The program provides the campus community with opportunities for recreation and competition in a variety of team, individual, and special event sports activities and provides opportunities for student employment as intramural or club supervisors, officials, and scorekeepers.

Campus Recreation & Intramurals (CRI), a department within the Division of Student Affairs, provides growth opportunities and educational experiences that enrich the lifelong learning process of Georgia Southern students. Benefits of participation in CRI programs include the application of leadership, decision-making, problem solving, conflict management, communication, and social skills. Program areas include Aquatics, Club Sports, Facility Management, Fitness, Group Fitness, Golf, Injury Prevention & Care, Intramural Sports, Marketing, Shooting Sports Education, Southern Adventures, and Wellness.

Responsibilities
The Sports Programs Graduate Assistant will be responsible for the recruitment, training, scheduling, supervision, and evaluation of student staffs of sports officials, supervisors, and scorekeepers; programming, promotion, scheduling, and evaluation of team sports, individual/dual sports, and special events; assist in program evaluation and development/revision of rules, policies, and procedures; assist in daily administration of program activities, including correspondence with student staff and program participants; risk management and maintenance of equipment and indoor/outdoor facilities; coordinate Intramural/Club Sports special events; advise individual clubs, club council, and club advisory council; and perform other duties as assigned.

Required Qualifications
• Bachelor’s degree in Physical Education, Recreation, Sport Management, or related field
• Admission into a GSU graduate program
• Demonstrated knowledge/experience in a campus recreation program
• Demonstrated experience in sports officiating
• Excellent verbal/written communication skills
• Motivation, enthusiasm, and attention to detail
• Professionalism and willingness to learn

Preferred Qualifications
• Knowledge of team and individual/dual sports rules
• Proficiency in computer skills (i.e. Word, Excel, and other applications/software related to recreational sports)
• Officiating experience
• Career aspirations in recreational sports
• CPR/AED and First Aid certifications

Stipend
$9000 for a 10-month appointment and a full tuition waiver. Student is responsible for activity fees and books. Professional development funding and summer employment are available.

To Apply
Send a letter of application, resume, and three references to:

Sean Willett
Asst. Director Intramurals & Club Sports
Georgia Southern University
Armstrong Campus
Student Recreation Center, Box 4078
11935 Abercorn St.
Savannah, Georgia 31419

For more information, contact Campus Recreation & Intramurals at 912-344-3136 or e-mail swillett@georgiasouthern.edu.

Georgia Southern University is an EEO/AAP employer.