Job Description for Graduate Assistantship- Construction Consultant

The BIG Construction Consultant will assist in all aspects of planning, implementation, and coordination for activities supporting the EDA-funded construction of a small business incubator in Hinesville, GA.

**Basic Responsibilities:**

- Assist in coordinating and monitoring progress of building construction
- Communicate progress to important stakeholders, including the City of Hinesville and Georgia Southern University.
- All other duties as assigned.

**Requirements:**

- Bachelor’s Degree in Civil Engineering or related field.
- Ability to travel to and from the construction site as needed.
- This job is located in Downtown Statesboro at the Business Innovation Group. Must have reliable transportation to and from BIG.

**Desired qualifications:**

- Experience with Microsoft office software: word, excel, powerpoint and publisher
- Good communications skills

Please email resume to BIG Office Manager, Nancey Price at nprice@georgiasouthern.edu. This posting will remain open until filled.