The Student Media Department has an opening for a Graduate Assistant.

Graduate students appointed to the position of GA1 will hold the following attributes:

**Required Skills:**
- The applicant must be a Georgia Southern University graduate student in good academic standing
- The applicant must be able to work 20 hours a week
- The applicant must be able to keep regular office hours, including a start time of 8 a.m. on Tuesdays and Thursdays, or earlier if applicant has an 8 a.m. class. Exact office hours will be agreed to in advance.
- The applicant must be willing to assist with delivery of newspapers to news racks when student workers are absent on Tuesdays and Thursday mornings. The applicant also must be willing to replace absent members of the “Street Team,” which hands out newspapers on campus at various times on Tuesdays and Thursdays. These are outdoor activities requiring moderate physical exertion.
- The applicant must be willing to staff public events and project a positive image of Student Media to students and other stakeholders.
- The applicant must project a cheerful, professional attitude to undergraduate students who participate in Student Media. The applicant must recognize these students will not take direction from the applicant.
- The applicant must have good time management skills and the ability to respond to director and business coordinator requests in a timely manner.
- The applicant must be willing to cheerfully run errands on campus and to generally support the work of professional staff.

**Preferred skills include:**
- Knowledge of Microsoft Office Systems
- The ability to write at an advanced level
- Experience and/or interest in sales and marketing.

Graduate assistants receive a tuition waiver and a monthly stipend. The term may be extended beyond the fall semester at the department’s discretion.