Multicultural Student Center (MSC)
Student African-American Brotherhood (S.A.A.B) Initiative Graduate Assistant

About Student African-American Brotherhood (SAAB): The S.A.A.B. Initiative, is an African-American Male Initiative that was implemented to increase the retention, persistence and graduation rates of participants. The overarching purpose of the program is to affirm, encourage, support and maximize the academic, extracurricular and co-curricular experiences of African-American males on Georgia Southern University’s campus.

Position Description: Reporting to the Assistant Director of the Multicultural Student Center (MSC), the S.A.A.B. Graduate Assistant will be responsible for adequate planning, implementation and evaluation of orientations, programs, participation, and overall development of all male student participants in the Student African-American Brotherhood Initiative. This position will also provide support for the overall mission, vision and initiatives of the MSC. All duties will assist in retention, progression, and graduation of participants.

Qualifications:
• Professionalism and attention to detail
• Strong communication skills (written and verbal)
• Strong planning and organizational skills
• Ability to work without constant supervision
• Ability to work with diverse populations
• Academic Requirements:
  o Unconditionally accepted into a Graduate School program
  o Cumulative 3.0 GPA
  o Register for a minimum of nine hours per semester

Preferred Qualifications
• Higher Education, Counseling Education majors preferred.

Duties and Responsibilities include but are not limited to:
• Plan, implement and evaluate programs and services that enhance the academic and co-curricular experiences of program participants and the targeted population of African-American males on campus (approximately 2,400). These responsibilities additionally may include completely leading a program or initiative.
• Assist in training and supervising the S.A.A.B. Initiative’s Leadership team.
• Conduct weekly meetings with the program’s Leadership Team and Representatives.
• Possess a high level of responsibility, organization and effective communication skills which are aligned with current departmental standards of professionalism.
• Become knowledgeable of campus resources to appropriately link students to the services at the nexus of student success.
• Attend a range of meetings (including weekly MSC staff meetings) to facilitate communication and community building.
SAAB Graduate Assistant Job Description

- Establish and maintain connections with academic departments and assist with determining collaborative efforts.
- Coordinate marketing for assigned programs and events and implement those strategies through social, print, and online media.
- Research best practices at other universities as it relates to multicultural student affairs and mentor and retention programs.
- Positively represent Georgia Southern University, the Multicultural Student Center, the Dean of Students office, and the S.A.A.B. Initiative to fellow students, faculty, staff, parents, and visitors.

Knowledge, Skills, and Abilities:
- Energetic and have a passion for mentorship and retention programs
- Ability to interact with diverse populations
- Demonstrated oral and written communication as well as presentation skills
- Be flexible and possess strong interpersonal skills
- Ability to complete a broad range of projects and responsibilities independently
- Possess cultural awareness and sensitivity
- Demonstrated ability in establishing rapport with students, parents, faculty, and staff
- Fundamental understanding of Student Development Theory.

Expectations
- Able to work minimally 20 hours a week
- Be available for evening and weekend programs and meetings
- Act as a liaison between the S.A.A.B. Initiative’s Leadership Team and Representatives, MSC, Dean of Students office, and relevant stakeholders.