Graduate Assistant for Summer 2018 A Term  
School of Human Ecology Department of Fashion Merchandising and Apparel Design 

**Job Description:** The Graduate Assistant will assist Dr. Martindale with research and teaching related tasks for the Summer 2018. The graduate student works 20 hours a week. The Graduate Assistant will actively support Dr. Martindale in her research relating to social psychological aspects of dress, craft participation, service learning, and sustainable apparel practices, as well as in her teaching.

**Job Specifications/Qualifications**
- Prior graduate assistant experience is strongly preferred.
- Enrolled in Sociology, Anthropology, Psychology or Social Science
- General knowledge of qualitative research methods required.
- Preferred Experience with Nvivo
- Must possess strong communication, organizational and interpersonal skills, flexibility, professionalism, and research skills.
- Ability to work on multiple task.
- Outstanding oral and written communication skills
- Committed to education, teaching, and research.

**Academic requirements:**
- Unconditionally accepted into a Graduate School Program; and a Cumulative GPA 3.0

**Duties and Responsibilities include:**
- The Graduate Assistant is expected to maintain contact with Dr. Martindale and meet once or twice on a weekly basis, or more often as needed in some instances.

**Duties and responsibilities related to Teaching may include:**
- Assist with grading related tasks
- Assist with attendance and maintain a detailed record.
- Maintain a level of confidentiality, professionalism and equality at all times.
- Assist with preparation of course content
- Assist with creation of assignments or in-class activities.
- Perform any other duties as requested by Dr. Martindale that relates to her teaching.
- Assist with organizational tasks.
- Assist with Folio related tasks.

**Duties and responsibilities related to Research may include:**
- Qualitative data analysis
- Literature research
- Writing literature reviews

Please email: Dr. Martindale at amartindale@georgiasouthern.edu with any questions.