Overview
The graduate assistant for Fraternity & Sorority Life is a full time graduate student, with a 20-hour per week commitment, as well as some evenings and weekends being required. FSL graduate assistants’ primary responsibility will be to assist the Office of Fraternity & Sorority Life with the direct advisement and supervision of the Georgia Southern fraternity & sorority community.

Minimum Qualifications
- Bachelor’s degree required
- Full time, degree seeking graduate students entering or currently enrolled for Fall 2018 – Spring 2019 academic year
- Preference will be giving to graduate students enrolled in Master of Education, Higher Education Administration or Educational Leadership, Ed.D
- Involvement as an undergraduate student in a social fraternity or social sorority with preference to membership in an NIC, NPC, NHPC, or NALFO organization
- Possess an extensive knowledge of current trends in Fraternity & Sorority Life
- Present a well-mannered and professional image

The duties of the graduate assistant will consist of:
- Advise one of our four governing councils, which involved delegates, executive board, President, chapter advisor meetings.
- Serve as a chapter liaison to six/seven chapter presidents
- Assist with the implementation of PHA sorority recruitment.
- Assist with the implementation of IFC fraternity recruitment.
- Assist with NPHC and MGC new member presentations and intake processes.
- Rotate attendance at on-campus Open House events and Dessert Receptions.
- Host council specific advisor roundtables each month in conjunction with the Director and Coordinator.
- Assist in the facilitation of various retreats and workshop such as Chapter Officer Transitions Retreat, New Member Institute and Council Officer Retreats for all councils.
- Assist when speakers brought to campus.
- Ensure that all council new member programs and scholarship plans are submitted by the deadline.
- Update and create various marketing options such as website, office bulletin board, and social media.
- Attend quad-council executive board meetings.
- Plan and set up large events like the Awards Ceremony, Greek Street Trick or Treat, Greek Week/Days, Faculty and Staff Appreciation Breakfast.
- Perform other duties as assigned.

For more information about this position, please email Francisco Lugo, Director of Fraternity and Sorority at flugo@georgiasouthern.edu or call (912) 478-5185.